

Amsterdam, The Netherlands  
30 of September 2016

Student name: Takafumi Maeda	Course name: Business English		
Teacher name: Sally Beard	Course began: 15/09/2016		
Company: BCG Digital Ventures Tokyo	Last class: 30/09/2016		
Classes attended: 10	Classes absent: 0	<b>% Attendance:</b>	<b>100%</b>
Total classes assigned: 10	Classes remaining: 0	<b>% Classes completed:</b>	<b>100%</b>
Classes per month - plan: 5	Classes per month - actual: 10	<b>Study rhythm:</b>	<b>200%</b>
(classes actual /plan)			

**Starting level** (from A0 to C2)

	A0	A1	A2	B1	B2	C1	C2
Listening					X		
Speaking				X			
Reading				X			
Writing				X			

**Current level** (from A1 to C2)

	A1	A2	B1	B2	C1	C2
Listening				X		
Speaking			X			
Reading				X		
Writing			X			

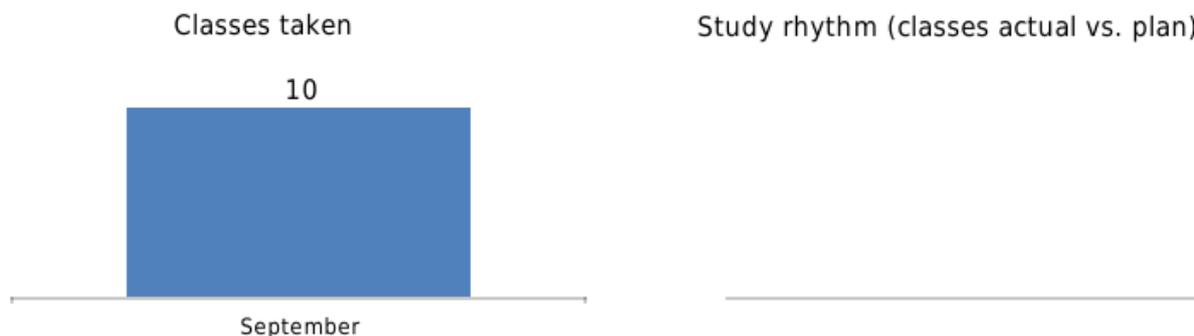
**Performance rating language skills:**

Writing	Reading	Speaking	Listening
<i>(1-2 = Unsatisfactory; 3-4 = Regular; 5-6 = Good; 7-8 = Very Good; 9-10 Excellent, N/A = not applicable)</i>			
<i>Initial</i>			
6	7	7	7
<i>Final</i>			
7	8	8	8

**Performance rating student's effort:**

Homework	Effort in learning	Interaction & Participation	Overall Progress
<i>(1-2 = Unsatisfactory; 3-4 = Regular; 5-6 = Good; 7-8 = Very Good; 9-10 Excellent, N/A = not applicable)</i>			
10	10	10	10

**Monthly overviews:**



**Comments and recommendations:**

**Comments on language progression and skills:**

Takafumi Maeda made good progress in confidence in speaking and listening and comprehension, vocabulary building / more sophisticated vocabulary / more extensive vocabulary, establishing greater grammatical control / improving grammatical accuracy / better use and understanding of grammar

**Comments on student's attitude regarding learning:**

Throughout the course Takafumi Maeda made positive efforts to integrate the target language and concepts into the conversation, treated learning very seriously. Regarding the course homework Takafumi Maeda worked hard and always made the assigned homework. Interaction and participation has been excellent attitude to learning. The student fully participated in the lessons and was very keen to increase every aspect of learning. Overall Takafumi Maeda was an exemplary student, disciplined and dedicated to the task on hand

**Recommendations and next steps:**

Some areas that still need improvement are vocabulary building, grammatical accuracy, speaking and listening skills. I would therefore recommend that Takafumi Maeda continues to take lessons, once or twice per week, in order to maintain the level of self confidence and ensure continuous improvement. I also suggest that Takafumi Maeda keep learning on a daily basis to accumulate knowledge and practice whenever there is a chance