

Amsterdam, The Netherlands  
30 of November 2016

Student name: Minna Schmidt	Course name: Business German		
Teacher name: Anita Sikora	Course began: 13/01/2016		
Company: McKinsey & Company, Inc. - Switzerland, Wilmington, Zurich Branch	Last class: 30/11/2016		
Classes attended: 39	Classes absent: 1	<b>% Attendance:</b>	<b>98%</b>
Total classes assigned: 40	Classes remaining: 0	<b>% Classes completed:</b>	<b>100%</b>
Classes per month - plan: 1	Classes per month - actual: 4	<b>Study rhythm:</b>	<b>400%</b> (classes actual /plan)

**Starting level** (from A0 to C2)

	A0	A1	A2	B1	B2	C1	C2
Listening						X	
Speaking						X	
Reading						X	
Writing					X		

**Current level** (from A1 to C2)

	A1	A2	B1	B2	C1	C2
Listening					X	
Speaking					X	
Reading					X	
Writing				X		

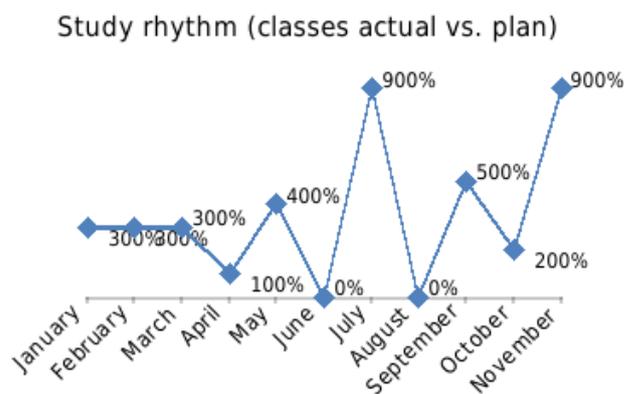
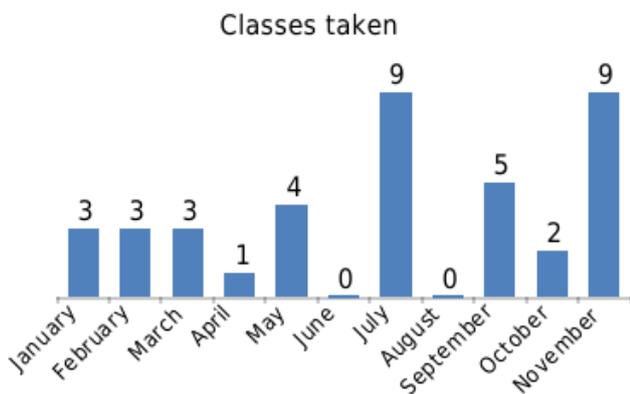
**Performance rating language skills:**

Writing	Reading	Speaking	Listening
<i>(1-2 = Unsatisfactory; 3-4 = Regular; 5-6 = Good; 7-8 = Very Good; 9-10 Excellent, N/A = not applicable)</i>			
<i>Initial</i>			
<i>Final</i>			

**Performance rating student's effort:**

Homework	Effort in learning	Interaction & Participation	Overall Progress
<i>(1-2 = Unsatisfactory; 3-4 = Regular; 5-6 = Good; 7-8 = Very Good; 9-10 Excellent, N/A = not applicable)</i>			

**Monthly overviews:**



**Comments and recommendations:**

**Comments on language progression and skills:**

Minna Schmidt made good progress in vocabulary building / more sophisticated vocabulary / more extensive vocabulary, establishing greater grammatical control / improving grammatical accuracy / better use and understanding of grammar, business skills, using a wider range of business expressions while practising business skills

**Comments on student's attitude regarding learning:**

Throughout the course Minna Schmidt worked very hard to complete the tasks assigned. Regarding the course homework Minna Schmidt made homework only from time to time. Interaction and participation has been excellent attitude to learning. The student fully participated in the lessons and was very keen to increase every aspect of learning. Overall Minna Schmidt was a very enthusiastic and dedicated student, focussing well during the lessons and keen to improve

**Recommendations and next steps:**

Some areas that still need improvement are vocabulary building, grammatical accuracy . I would therefore recommend that Minna Schmidt continues to take lessons, once or twice per week, in order to maintain the level of self confidence and ensure continuous improvement. I also suggest that Minna Schmidt reads (language) as often as possible, newspapers and magazines, to improve reading skills, increase vocabulary and further improve grammar